## logo of the Government of Malawi's Ministry of Health

## Supplementary Feeding Program (SFP)

## Monthly Report

## 2nd Edition – December 2016

# **logo of the Government of Malawi's Ministry of Health**How to Use the Supplementary Feeding Program (SFP) Monthly Report

The monthly report is used to consolidate SFP data at the end of each month. The completed monthly report should be submitted to the district nutritionist/nutrition coordinator/HMIS officer by the 5th of every month, and to the MOH national level by the 10th of every month.

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|  | Definition |
| ADMISSIONS | |
| Total at the start of the month (A) | The number in the SFP at the start of month |
| Total New Admissions ( E) | The number admitted to the SFP classified according to WFH/L, MUAC or Other (follow up from OTP or NRU) **= B+ C+D** |
| Returns (F) and Transfers (G) | **Returns**: Defaulted within the past 3 months and has returned to continue with treatment  **Transfers:** Those transferred from NRU, OTP, or another SFP |
| Total Admissions (H) | The total number of children 6–59 months, 5–12 years and 12–15 years, pregnant and lactating women admitted as new and old cases **= E+ F+G** |
| DISCHARGES | |
| Discharges | The number discharged from SFP according to category; cured, died, defaulted, non-cured, transfers and referrals |
| Cure rate (I) | The proportion of children who are discharged having reached the SFP discharge criteria. **=(I/(I+J+K+L)\*100** |
| Death rate (J) | The proportion of children discharged having died while registered in the SFP **=(J/(I+J+K+L)\*100** |
| Default rate (K) | The proportion of children discharged having defaulted from SFP **=(K/(I+J+K+L)\*100** |
| Non-cured rate (L) | Proportion of children discharged from the programme and have not achieved the SFP discharge criteria for cure **=(L/(I+J+K+L)\*100** |
| Referrals (M) and Transfer (N) | **Referrals**: The number of children whose health condition deteriorated and are referred for further care in the OTP/NRU.  **Transfers:** The number of children who have been transferred for treatment in another SFP. |
| Total Discharged (O) | The total number of children 6–59 months, 5–12 years and 12–15 years, pregnant and lactating women discharged from the SFP **= I+J+K+L+M+N** |
| Total at the end of month (P) | Total number of children in the SFP at the end of the month. **= (A+H)-O** |
| HIV TESTING SERVICES (HTS) | |
| Children referred for HTS | Children referred for HIV testing services during the reporting month |
| Children tested for HIV | Children who were tested and results received during the reporting month |
| Children HIV status is already known | Children who were tested elsewhere and verified from a health document |
| Child HIV Sero-status | Includes all those children who were tested and results received during the month, plus those who were tested elsewhere, classified by R (1), NR (0) and Exposed children |
| PW/L referred for HTS | Pregnant and lactating women who were referred for HIV testing services during the reporting month |
| PW/L tested for HIV | Pregnant and lactating women who were tested and results received during the reporting month |
| PL/ LW Sero-status | Includes all those pregnant and lactating women who were tested and results received during the month, plus those who were tested elsewhere, classified by R (1) and NR (0) |
| OTHER INFORMATION | |
| Number of relapse | Those who were successfully treated in the SFP within the last 6 months, but again meet the eligibility requirement for admission. |
| New admissions by gender | New admissions should be recorded by gender and age category; 6-23 months, 24-59 months, 5-12 years and 12-15 years |

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| **Name of Health Facility:** | **Month:** | **Year:** |
| **District:** | **TA:** | |
| **Prepared by:** | **Position:** | |
| **Checked by:** | **Position:** | |

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| **Age** | **Total at the start of the month (A)** | **New admissions** | | | **Total new admissions (E)=B+C+D** | | | **Returns and Transfers** | | | | **Total admissions (H)=E+F+G** | | **Discharges** | | | | | | **Total discharged (O)=I+J+K+L+M+N** | **Total at end of month (P)=(A+H)-O** |
| WFH/L >-3 to <-2 z-scores (B) | MUAC (C) | Other (D) | Returned defaulters (F) | | NRU/OTP or Other SFP (G) | | Cured (I) | Died (J) | Defaulted (K) | Non- cured (L) | **Referrals and Transfer** | |
| OTP/NRU (M) | Other SFP (N) |
| 6–23 months |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| 24–59 months |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| 5–12 years |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| 12–15 years |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| Follow up NRU/OTP |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| Pregnant |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| Lactating |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  | | |  | |  | |  | |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | |  | |  | |  |  |  |  |  |  | Cure rate = I/ (I+J+K+L)\*100 Death rate = J/ (I+J+K+L)\*100 Default rate =K/ (I+J+K+L)\*100 Non-cured rate =L/ (I+J+K+L)\*100 | | | |
|  |  |  |  |  |  |  |  | |  | | **Target** | | | >75% | <3% | <15% | N/A |  |

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| **Children referred for HTS**  *No. referred during the month* | | | **Children tested for HIV** *No. of test results received in month* | | **Children HIV status already known (***No. of children tested elsewhere* | **Child HIV sero-status** *Of all children tested (include children tested elsewhere)* | | | | | Exposed Children | | | | | Number of Children on ART | | | | | |
|  | | |  | |  | R: (1) | | NR: (0) | | |  | | | | |  | | | | | |
| PW/L referred for HTS  *No. referred during the month* | | | PW/L tested for HIV *No. of test results received in month* | |  |  | |  | | | *Mothers HIV +ve but status of children not known* | | |  |  | | | |  | | | |
|  | | |  | | R=Reactive, NR=Non-reactive | | | | |  |  | | | |  | | | |  | |
| **PW HIV sero-status** | | **LW HIV sero-status** | | **Other information** |  | | | | |  |  | | | | |  | | |  | | | |  | |
| **New admissions by gender (Children 6 months–15 years)** | | | | | | | | | | | | | | | |
| R: (1) | NR: (0) | R: (1) | NR: (0) | Number of relapses | Children 6–23 Months | | | Children 24–59 months | | | | Children 5–12 Years | | | | | Children 12–15 Years | | | |
|  |  |  |  |  | Female | Male | | Female | Male | | | Female | Male | | | | Female | | | Male |
|  |  |  | |  |  | | |  |  | | | |  | | |  |