

List of Workshops for FY 2015 FFP Development Food Assistance Projects

FY 2015 FFP development assistance projects are invited to participate in the following three workshops. FFP developed this document to help PVOs learn about each of the workshops' objectives and type of participants expected in each workshop.

WORKSHOP	OBJECTIVES	KEY PVO PARTICIPANTS
<p>FFP M&E WORKSHOP (FFP/FANTA)</p> <p><u>DATES</u></p> <p>Bangladesh (CARE): Jan 10–14, 2016</p> <p>Bangladesh (HKI/WV): Jan 17–21, 2016</p> <p>Mali: Sept 26-Oct 5, 2016</p>	<ul style="list-style-type: none"> • FFP M&E requirements • Revise ToC, Logframe • Develop IPTT <p><u>Deliverables:</u> 30 days after workshop, PVOs will submit final ToC, Logframe, and IPTT to FFP</p>	<ul style="list-style-type: none"> • M&E staff from prime and subgrantee • Technical lead for each technical area where project will implement activity (e.g., MCHN, agriculture, livelihoods). • Senior decision maker for prime and subgrantee (e.g., CoP and DCoP) • HQ CBO • Person that wrote proposal or very familiar with project (if not covered in categories above)
<p>BASELINE WORKSHOP (ICF International)</p> <p><u>DATES</u></p> <p>Bangladesh: Jan 25–28, 2016</p> <p>Mali (conducted in Senegal): Feb 21 – Feb 26, 2016</p>	<ul style="list-style-type: none"> • Baseline planning and logistics • Adapting quantitative questionnaire to country and project context • Initial discussion on qualitative study • Sampling discussion and selection of communities for sample frame <p><u>Deliverables:</u> draft questionnaire instruments, enumerator and supervisor field manuals, sampling plan and list of selected clusters to be submitted by third party contractor (ICF International) one month after workshop</p>	<ul style="list-style-type: none"> • M&E staff from prime and sub-grantee • Technical lead for each technical area where project will implement activity (e.g., MCHN, agriculture, livelihoods) • Senior decision maker for prime and subgrantee (e.g., CoP and DCoP) • Staff with knowledge of logistics in implementation areas, census info, etc.