

JOB DESCRIPTION #CB9335

Position:	Senior CMAM and Emergency Nutrition Specialist Food and Nutrition Technical Assistance II Project (FANTA-2)
Supervisor:	Senior Emergency Nutrition Advisor
Grade:	7.2
Starting Salary:	Within the Grade 7 salary range and commensurate with education & experience
Project Duration:	The duration of this project will be 9/1/2009 to 6/1/2013
Project Summary:	FANTA-2 works to improve nutrition and food security policies, strategies and programs through technical support to the U.S. Agency for International Development (USAID) and its partners, including host country governments, international organizations and NGO implementing partners. Focus areas for technical assistance include maternal and child health and nutrition, HIV and other infectious diseases, food security and livelihood strengthening, and emergency and reconstruction. FANTA-2 develops and adapts approaches to support the design and quality implementation of field programs, while building on field experience to improve and expand the evidence base, methods and global standards for nutrition and food security programming. The project, funded by USAID, is a five-year cooperative agreement.
Position Summary:	In collaboration with the Senior Emergency Nutrition Advisor and the Emergency Nutrition Specialist, the Senior CMAM and Emergency Nutrition Specialist provides programmatic and technical support for USAID-supported activities in the assessment, prevention and management of severe and moderate acute malnutrition in development, emergency and HIV contexts. The Advisor will be responsible for promoting proven approaches and strategies related to the prevention and management of severe and moderate acute malnutrition; supporting improvements in the quality and local availability of appropriate therapeutic, supplementary and specialized food products; and strengthening problem assessment and performance reporting for emergency nutrition programs and CMAM programs. Technical assistance activities will also include refining guidance and tools for Community-based Management of Acute Malnutrition (CMAM) programs, designing and managing training and other capacity strengthening efforts for CMAM and emergency response, and participating in the design and implementation of assessments of CMAM programs and emergency nutrition intervention programs. The Senior CMAM and Emergency Nutrition Specialist will be based in Washington DC, with frequent travel to the field anticipated.
Essential Job Functions:	

Provide technical management of specific FANTA-2 activities associated with the expansion of CMAM approaches to manage acute malnutrition in food insecure settings, and in situations of chronic diseases such as HIV. Under the supervision of the Senior CMAM and Emergency Nutrition Advisor, work in collaboration with the CMAM and Emergency Nutrition Specialist (DC-based) and Ghana CMAM Specialist (Ghana-based) to support:

- Design and implementation of country-specific CMAM country-level capacity-strengthening strategies, in collaboration with Ministries of Health, UNICEF, WHO, OFDA and implementing partners, for example in Sudan, Southern Sudan, or other countries. Provide expertise for capacity strengthening in implementing, monitoring and evaluating services. Capacity strengthening approaches include pre-and in-service training, use of active learning sites and information and documentation sharing.
- Design, field testing and documentation of CMAM tools for assessment, program design, planning, capacity strengthening, monitoring, reporting and evaluation. Tools may include training materials, manuals, guidelines, job aids, and other tools.
- Design and implementation of CMAM program assessments.
- Documentation and dissemination of evidence on successes, performance, impact and sustainability of integrated and scaled-up CMAM services. Support for mechanisms for continued sharing of CMAM experiences and evidence, including production of reports, provision of content to listservs and websites, and organization of workshops to document and disseminate lessons learned on CMAM integration.

Provide technical assistance in uses of specialized foods in the treatment of severe and moderate acute malnutrition in HIV-affected children and adults. Support the translation of the findings of research on the impacts of food supplementation on the nutritional and clinical status of HIV-infected individuals into programmatic recommendations and guidelines.

Participate in assessment, evaluation and monitoring support of activities implemented in emergency and development relief settings and assist in the documentation and dissemination of lessons learned and promising practices.

Review and prepare written reports on technical and policy-related issues pertaining to emergency nutrition and health in the context of emergency and development relief responses.

Prepare, oversee and contribute to the development of tools for emergency nutrition policy analyses, technical guidelines, and state-of-the art technical papers. Develop (or manage technical consultants charged with the development) and revise technical materials, such as Technical and Program Guidelines and Promising Practices documents.

Establish effective collaboration with other technical assistance, cooperating and implementing agencies and with UN agencies and donors to facilitate the exchange of technical information and strategies on emergency nutrition issues.

Participate in international initiatives, such as the IASC Global Nutrition Cluster, and contribute to relevant sub-working group activities. Participate in international forums related to CMAM and emergency nutrition and as needed deliver presentations on FANTA-2 work.

Provide technical assistance in the review of guidelines for the use of USAID/Office of Foreign Disaster Assistance (OFDA) and Title II emergency resources. Provide technical assistance in the review of Private Voluntary Organizations (PVO) OFDA and Title II emergency proposals and assist in the improvement of annual reporting by PVOs and USAID in emergency food, nutrition and health areas.

Respond to requests from USAID/Washington for technical guidance and information on issues related to emergency nutrition and CMAM. Provide guidance and technical support to USAID's emergency food security and nutrition strategic planning efforts by participating in the review of USAID policy, strategy and technical documents to ensure effective early warning and problem assessment, emergency nutrition contingency and response planning, and programmatic integration of emergency nutrition and health activities into agency and country-level strategies and operational plans. Participate in meetings and consultations with USAID/Washington on topics related to CMAM and emergency nutrition.

Contribute to the development of Project Annual Work Plans,. Contribute to annual and evaluation reports of project progress as required. Prepare of information for reporting to USAID on FANTA-2 activities and results in CMAM and emergency nutrition.

Communicate regularly and collaborate with FANTA-2 staff in the maternal and child health and nutrition (MCHN) cluster and the HIV cluster to ensure consistent and coordinated technical assistance activities across sectors. Serve as a resource person within the project for issues related to emergency nutrition. Share key information and

updates with other technical staff and provide input related to emergency nutrition to other project activities as needed.

Carry out other job-related technical or managerial tasks as needed..

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with a job.

Education:

Post-graduate degree in nutrition, public health or a related field is required.

Experience:

At least nine years of relevant work experience, including a minimum seven years experience working in international emergency nutrition, management of acute malnutrition facility and community-based, food security, and/or health programs.

Knowledge of and experience in food security and nutrition programming, especially as conducted by PVOs and/or WFP, highly desirable.

Research/policy experience and demonstrated competency in maternal and child nutrition programs in developing countries.

Experience in program management or the provision of technical assistance to programs at the national and local levels.

Experience with USAID and PVO programs, including USAID's emergency food aid programs and PVO and WFP food programs, highly desirable.

Skills:

Ability to work in a team consisting of people with different technical backgrounds and with people with varying levels of technical training.

Ability to undertake problem analyses and organize diverse information in a systematic way while thinking creatively to propose approaches to improve program design, implementation and results reporting.

Ability to work with others to translate technical materials into practical tools and approaches and be able to communicate these options using print, electronic and presentation services.

Strong analytical ability is essential.

Demonstrated managerial, leadership, organizational, and interpersonal skills.

Ability to facilitate relationships and interact smoothly and effectively with clients and colleagues.

Superior presentation skills, both written and oral. Samples of writing will be required.

Facility with computing environments.

English fluency is essential and proficiency in French is strongly preferred.

Additional Information: Supervisory Responsibilities:
Not Applicable

Equipment To Be Used:
Not Applicable

Typical Physical Demands:
Not Applicable

Working Conditions including Travel and Overtime:
Ability to travel up to 30% of the time.

Interested applicants should apply online at www.aed.org (under the Careers section of the web site) or send resume with cover letter referencing position **#CB9335** to: AED/HR, 1825 Connecticut Avenue, NW, Washington, D.C. 20009; or fax: (202) 884-8413. For additional information, visit our website at <http://www.aed.org>.

We thank all individuals for their interest in AED, however only those selected for interviews will be contacted.

Individuals responding to job postings are considered applicants for a particular position only after they have been invited to complete the company's official printed employment application form.

AA/EOE/M/F/D/V