USAID's Office of Food for Peace (FFP) Monitoring and Evaluation (M&E) Workshop for Newly Awarded FFP Development Food Assistance Activities

February 20th-24th, 2017 | Addis Ababa, Ethiopia

AGENDA

Workshops objectives are to:

1. Increase awareness of FFP M&E requirements and approaches

2. Review indicators for potential LogFrame/IPTT inclusion

3. Facilitate opportunities for increased harmonization of indicators among DFAP awardees and alignment with PSNP framework

4. Refine awardee M&E foundational documents (Theory of Change, LogFrame)

Please see the following page for details.

Monday, February 20, 2017

8:30–9:30	**Opening**
9:30–11:00	**1. FFP M&E and Reporting Requirements**
11:00–11:15	Morning Break
11:15–12:45	**2. Theory of Change**
12:45–1:45	Lunch
1:45–2:45	**3. M&E Plan**
2:45–3:00	Afternoon Break
3:00–5:00	**4. LogFrame**
5:00–5:15	**Wrap-up**

Tuesday, February 21, 2017

8:30–8:45	**Daily Review**
8:45–10:45	**5. IPTT**
10:45–11:00	Morning Break
11:00–12:00	**6. Baseline/Final Evaluation Indicators**
12:00–1:00	Lunch
1:00–2:30	**7. Annual Monitoring Indicators**
2:30–3:15	**8. Mission Indicators**
3:15–3:30	Afternoon Break
3:30–4:30	**9. Environmental Considerations**
4:30-4:45	**Wrap-Up/Post-Test**

Wednesday, February 22, 2017

8:30-8:45	**Opening**
8:45–9:30	**10. PSNP-IV Logframe and Indicators**
9:30–10:30	**11. Q&A Session**
10:30–10:45	Morning Break
10:45–11:45	**12. CRS: Present ToC/Q&A from group**
11:45–12:45	**13. Food for the Hungry: Present ToC/Q&A from group**
12:45–1:45	Lunch

1:45–2:45	**14. REST: Present ToC/Q&A from group**
2:45-3:45	**15. World Vision 4: Present ToC/Q&A from group**
3:45–4:00	Afternoon Break
4:00–5:00	**16. Theory of Change: Actionable Next Steps**
5:00-5:15	**Wrap-Up**
Thursday, February 23, 2017	
8:30–10:30	**17. Group Work: Select PSNP Indicators for Potential IPTT Inclusion**
10:30-10:45	Morning Break
10:45-12:30	**18. Awardee LogFrame Group Work (Incorporation of FFP, Mission, PSNP and Custom Indicators)**
12:30–1:30	Lunch
1:30–3:30	**19. Awardee LogFrame Group Work cont.**
3:30–3:45	Afternoon Break
3:45–4:45	**20. Awardee LogFrame Group Work cont.**
4:45-5:00	**Wrap-Up**
Friday, February 24, 2017	
8:30–10:30	**21. Custom Baseline/Final Evaluation Indicators Discussion**
10:30-10:45	Morning Break
10:45-11:45	**22. Review of Technical Working Groups on CLA, M&E, and Discuss Future Collaboration Workshop (Objectives/Participation/Benchmarks)**
11:45–12:00	**Wrap-up**
12:00–1:00	Farewell Lunch

Session Slides

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Slide 2

Slide 3

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Slide 5

Workshop Objectives

- Increase awareness of FFP M&E requirements and approaches
- Review indicators for potential LogFrame/IPTT inclusion
- Facilitate opportunities for increased harmonization of indicators among DFAP awardees and alignment with PSNP framework
- Refine awardee M&E foundational documents (Theory of Change, LogFrame)

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Agenda

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Instructions for Pre-Test

Please put your birthday (just **month** and **day)** at the top right of your sheet.

For example, if your birthday is March 20, you should write: ***March 20.***

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2017 FFP M&E Workshop Website

http://www.fantaproject.org/monitoring-and-evaluation/food-for-peace-ffp-monitoring-evaluation-new-awardees

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This presentation is made possible by the generous support of the American people through the support of the Office of Health, Infectious Diseases, and Nutrition, Bureau for Global Health, and the Office of Food for Peace, Bureau for Democracy, Conflict, and Humanitarian Assistance, U.S. Agency for International Development (USAID), under terms of Cooperative Agreement No. AID-OAA-A-12-00005, through the Food and Nutrition Technical Assistance III Project (FANTA), managed by FHI 360. The contents are the responsibility of FHI 360 and do not necessarily reflect the views of USAID or the United States Government.

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Test Your Knowledge: FY16 FFP M&E Workshop

Answer *true* or *false* for each statement, to the best of your knowledge.

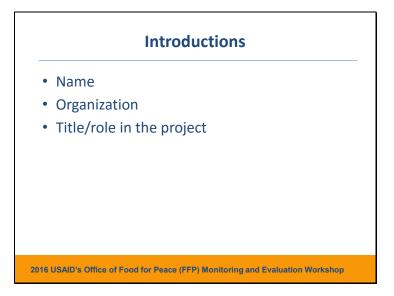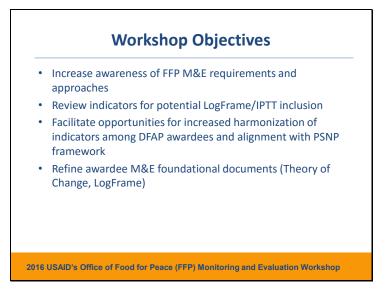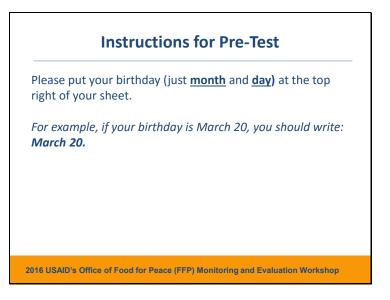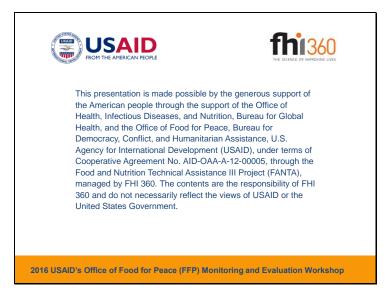|		True	False
1	FFP requires that baseline and final evaluation surveys have designs that include control groups in order that impact attributable to the program can be measured.		
2	The mid-term evaluation must be conducted by project personnel who helped design and implement the project.		
3	BL surveys are population-based while final evaluations are beneficiary-based.		
4	FFP has a new IPTT template that should be used to present your IPTT information.		
5	A comprehensive M&E plan includes sections on data quality assurance, data management, and M&E staffing.		
6	After the M&E plan has been written, it can never be changed.		
7	Projects should conduct annual data quality assessments on at least 10 indicators each year.		
6	Projects should begin developing a Theory of Change by focusing on the activities they plan to implement.		
7	The Theory of Change is the basis for a project's LogFrame.		
8	LogFrames should be logical: The lower level results *cause* the results above them.		
9	The following words/phrases indicate that a results statement has more than one level in it: to, through, by, via, in order to.		
10	The LogFrame is your program's road map: It describes your end objective and how you'll accomplish that objective.		
11	A good IPTT has as many indicators as possible.		
12	"% decrease in underweight" is a good indicator.		
13	The FFP Baseline and Final Evaluation indicators are only intended to be indicators for managing individual programs.		
14	The FFP Baseline and Final Evaluation indicators are divided into the following categories: 1. Household Food Access 2. Children's Nutritional Status and Feeding Practices 3. Women's Health and Nutrition 4. Water, Sanitation, and Hygiene (WASH) 5. Agriculture 6. Poverty Measurement 7. Gender		
15	FFP development programs must collect <u>all</u> FFP annual monitoring indicators.		
16	Beneficiary-based surveys require specific technical expertise in survey design and data analysis.		